



CAPITAL DATA RECOVERY INC.

1827 Woodward Drive, Unit 306, Ottawa ON K2C 0P9, Canada
 Tel: 1-613-225-7870 / TF: 1-888-307-3676 / Fax: 1-613-225-8661
 Email: info@capitaldatarecovery.com / Web: www.capitaldatarecovery.com

DATA RECOVERY AGREEMENT FORM

Please fill in as much information as possible and send this form with the drive.

1 Customer Information – PLEASE PRINT TO AVOID DELAYS IN PROCESSING YOUR ORDER				
Company Name				
Name (First - Last)				
Full Address (Street - City - Province/State - Postal Code/Zip - Country)				
Tel: Home / Bus/ Fax				
Email Address				
2 Media Information				
Manufacturer / Serial No				
Model No / Size / File System				
Symptoms of failure				
Describe previous recovery attempts				
Prioritize most important files and directories to recover Do not write – “All files”				
3	Select Level of Services	Evaluation Starts	Evaluation Fee	Recovery Starts
_____	Emergency	Immediately	\$ See terms and conditions	Immediately
_____	Standard	Within 1 - 2 days	\$100	Within 2-4 Days
_____	Non-Urgent	Within 5+ days	\$0	Within 7-14 Days

Permission to open the drive if necessary, this may invalidate any warranty.

Yes _____ initials No

- The client is the legal owner, representative, or otherwise have legitimate rights to the property and all data contained therein sent to Capital Data Recovery Inc.
 - The client authorizes Capital Data Recovery Inc. to conduct an evaluation of the media sent to determine the nature of the damage and provide an estimate of recovery cost and timing. The evaluation is free* and no work beyond this evaluation will be charged without client's approval.
 - By signing this form Client agrees to accept the minimum recovery fee of \$499 for Non-Urgent Service or minimum fee of \$799 for Standard Service if data is recovered. Flash/SD/USB media is \$250 for logical recovery and \$499 for electrical issues. CD/DVD is \$250. If no data is recovered there is no charge for data recovery.**
 - Capital Data Recovery Inc. agree to absolute Non-Disclosure of any and all information or data files supplied with, stored on, or recovered from client equipment. You may request a copy of this signed form for your records.
 - Capital Data Recovery Inc. shall not be liable for any claims regarding the physical functioning of equipment/media or the condition or existence of data on storage media supplied before, during or after service.
 - Capital Data Recovery Inc. is not liable for any direct or indirect damages, including loss of data, loss of revenue, incidental or consequential, before, during or after service.
 - Client is aware of the inherent risks of injury and property damage involved in data recovery, including without limitation, risks due to destruction or damage to the media or data and inability to recover data, or inaccurate or incomplete data recovery, including those that may result from the negligence of Capital Data Recovery Inc, and assumes any and all known risks of injury and property damage that may results.
 - Payment is due in full upon completion of successful recovery, prior to release of data.**
 - The client is financially responsible for all shipping costs, custom duties and taxes to and from Capital Data Recovery Inc.
 - Client agrees that the media not collected within 10 business days after the completion or decline of data recovery will be permanently destroyed due to security reasons.**
- * except standard and emergency cases. Refer to Terms and Conditions page on our website for more information.*

I have read and understood the terms and conditions set out in this Agreement and agree, on behalf of myself, my heirs, successors, administrators and assigns to be bound by these terms and conditions.

Drop off date: _____

Signature _____

Pick up date: _____

Signature _____